Adams County Criminal Justice Advisory Board
Strategic Plan for 2011-2012

Submitted by:
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Adams County CJAB Program Coordinator

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Adams County
Criminal Justice Advisory Board
Strategic Plan
2011-2012

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Introduction

Adams County is currently a sixth class county, which comprises both urban and rural areas. Over the past decade, both the rural and urban areas have been developing at a noticeable rate. As development pushes in from the north, south and eastern ends of the county there have been
ever increasing demands on the limited resources within our boundaries. With the influx of
growth, the strain on the Adams County Criminal Justice System has been increasing at a rate
that is causing immense concern, especially in regard to the tightening of governmental budgets
and the use of these resources.

Prior to the inception of the Adams County Criminal Justice Advisory Board (CJAB) in 2007,
there was little effort to organize county criminal justice departments and initiatives. A forum
did not exist that brought together all of the county criminal justice entities to focus on holistic
organizational needs and to address those needs in a collective manner. The development of a
county-based criminal justice policy board created the forum to begin a comprehensive,
organized system approach to focusing on criminal justice issues in Adams County.

Overview of the Board

In September of 2007, stakeholders in the Adams County criminal justice system, with the
assistance of the Pennsylvania Prison Society and the Pennsylvania Commission on Crime and
Delinquency, formed the Adams County Criminal Justice Advisory Board (CJAB). The chair of
the Board, the Honorable Michael A. George, Common Pleas Judge, and the vice chair, Lisa
Moreno, County Commissioner, were recognized. The Board approved by consensus the
creation of the Executive Committee consisting of the CJAB chair, vice-chair, an at-large
member, and the standing committee chairs.

During the first few months of operation, the Policy Committee met to re-evaluate the guidelines
to address Board membership and voting rights. The guidelines were adopted as the Adams
County Criminal Justice Advisory Board Bylaws on November 8, 2007. Three standing
committees were formed at this time; the Policy Committee, the Grants Committee, and the
Technology Committee and individuals were recommended to each by the Board.

In January of 2008, an ad hoc committee was formed to begin the search for a CJAB Coordinator
whose role would be to assist with operations of the CJAB and to seek funding opportunities for
CJAB initiatives. This committee put together a funding proposal for the Pennsylvania
Commission on Crime and Delinquency and a coordinator’s grant was approved by that agency
in the spring of 2008. On July 1st, 2008, the County of Adams and the Court of Common Pleas
hired its first Criminal Justice Advisory Board Coordinator.

During initial meetings of the CJAB, participants identified many areas of concern within the
criminal justice system and recognized the following critical matters facing the county’s criminal
justice system. Those matters included the following: mental health problems, performance
measures and evaluation, drug and alcohol difficulties, transitional housing dilemmas and the
development of a county shooting range. After some discussion about these topics, transitional
housing was combined with the mental health initiatives.

As a result of identifying these four critical issues of the criminal justice system, the first long
term ad hoc committees of the CJAB were established: the Mental Health Committee and the
Shooting Range Committee. The JNET Advisory Committee was also created as a
subcommittee of the standing CJAB Technology Committee.
After a review process, which occurred in the second year of the CJAB, two additional ad hoc committees were organized: the Central Booking Committee and the Drug and Alcohol Committee. Early in 2009 the Central Booking Committee successfully completed the task of creating a Central Booking Plan for the County that was accepted by state official at the Pennsylvania Commission on Crime and Delinquency (PCCD). Upon completion of that task the committee was disbanded. During 2009 the CJAB created two additional ad hoc committees: the Court Efficiency committee and the Constable committee to address concerns in these areas within the county.

Both the Drug and Alcohol and the Mental Health committees continue their work into 2010. At the April 2010 CJAB meeting both the Drug and Alcohol and Mental Health committees’ status were changed to CJAB standing committees due to the ongoing nature of their respective issues.

Throughout 2010 and into 2011 the Adams County CJAB has continued to make progress on several areas of concern through the diligent work of their sub-committee structure. The sub-committee structure currently consists of an Executive Committee, five (5) standing committees (Policy, Grant, Technology, Mental Health and Drug & Alcohol), and four (4) ad-hoc committees (Court Efficiency, Warrants, JNET, and Children of Incarcerated Parents).

The sub-committee structure of the CJAB has aided in providing the groundwork of support for several projects over the first four years. This structure has also allowed for the participation of many more individuals in the CJAB that would have been possible otherwise. This includes members from within the criminal justice system of the county as well as members of interested community organizations and agencies. The benefit of this increased participation is the escalated draw on talent that exists within the County of Adams and far greater use of limited resources for the community. The listing of current committee members can be seen in “APPENDIX D of this document (see page 16, APPENDIX D).

Mission Statement

In November of 2007, the Criminal Justice Advisory Board adopted a mission statement to reflect the importance of how to address criminal justice issues within the County. In 2010 the mission was updated to reflect a more current view of the work within the CJAB. The CJAB has continued to pursue identified matters as part of its overall strategic plan to take an all-inclusive, structured and proactive approach to identifying criminal justice issues in Adams County.

The mission statement of the Board is:

The mission of the Criminal Justice Advisory Board is to improve the quality of life within Adams County by supporting the local criminal justice system through an ongoing forum for collaboration among key decision-makers. The purpose of the board is to evaluate, analyze, plan, and integrate information, as well as to identify, access and sustain sources of funding. This will allow the board to recommend actions to ensure the delivery of dignified, efficient, respectful and sustainable service to the Adams County community.
One primary purpose of the Board is to achieve consensus on methods to create efficiencies and improve the effectiveness regarding the administration of criminal justice in Adams County.

**Goal of the Board**

The ongoing goal of the Adams County CJAB is:

To create and coordinate opportunities, methods and processes within Adams County to improve its criminal justice system and lead to more dignified, efficient, respectful and sustainable service to the community.

Based on this goal, the CJAB has established the following procedures:

1. Bring together key decision makers on a bi-monthly basis to openly discuss issues that affect the justice system.

2. Identify problems and issues, and proactively address those issues through planning and coordination.

3. Review programming and policies, avoid duplicate spending of criminal justice agencies, improve programming, and initiate innovative programs and policies through working group processes.

4. Facilitate the administration of justice and the provision of services and programs through the Criminal Justice Advisory Board Office.

**Board Structure and Membership**

In 2007, the CJAB underwent a formal organization of structure and membership to improve the efficiency and effectiveness of the Board towards meeting its objectives. The By-laws identified 17 voting members of the CJAB and this organization assisted in improving the following:

- Creating a more productive meeting schedule
- Downsizing membership to accurately reflect key decision makers and increase board membership attendance
- Increase sub-committee structures and membership opportunities
- Changing the by-laws for CJAB and CJAB office operating purposes

A Judge of the Court of Common Pleas serves as Chair of the Board and a County Commissioner serves as Vice-Chair. The CJAB office staff consists of a CJAB Coordinator who serves as an ex-officio member of the CJAB. Other members are selected based on their position in the criminal justice system, county government and dedication to the criminal justice system from within the local community. Listed in the table in “APPENDIX A” is the full current voting membership (see page 13; APPENDIX A).
The CJAB also consists of several associate members who have been identified because of their background, experience and/or interest in criminal justice matters in the County. These members fully participate in the planning and discussion stages of CJAB ventures and share their thoughts and ideas with the Board. However, these individuals hold no voting authority on the Board. Listed in the table in “APPENDIX B” are the associate members of the Adams County CJAB (see page 14; APPENDIX B).

**Review of the Board**

Over the past three and a half years the CJAB has developed ambitious plans. In a relatively short time the CJAB has successfully accomplished the following:

**Board:**
- Formation of Bylaws – Sept. 07
- Formation of Mission Statement – Sept. 07
- Formation of Committees (Policy, Technology, Grants, Executive) – Sept. 07
- Prioritization of Issues Completed – Jan. 08
- Began Summary Reports on local CJ System (911/EMS, Law Enforcement, Central Booking, District Justice, ACACC, Re-Entry, APO) – Feb. 08 (ongoing)
- Presentation on source of statistical data available to County – Feb. 08
- Formation of Mental Health Committee – Feb. 08
- Began relationship with Davison Group, Inc., Mechanicsburg, PA – Sept. 08
- Ad hoc Shooting Range Committee formed – Oct. 08
- Ad hoc Central Booking Committee formed – Dec. 08
- Recognition of JCJC Juvenile Supervisor of the Year, Bob Tomassini – Dec. 08
- Recognition of JCJC Court Operated POY- Don Fennimore – Dec 08
- Preparation for the “Right to Know Law” – Dec. 08
- Held first Strategic Planning Retreat – Jan. 09
- Ad hoc Drug & Alcohol Committee formed – Feb. 09
- Approval of 2009-10 Strategic Plan – April 09
- Approval/Acceptance of Central Booking Plan – June 09
- Formation of Ad Hoc Constable Committee – June 09
- Formation of Ad Hoc Court Efficiency Committee – June 09
- Addition of Jennifer Weaver (HACC- Gettysburg) as voting member – Dec. 09
- Approval of Local JNET Policy Manual for the County – Dec. 09
- Held second Strategic Planning Retreat- Mar 10
- Approval of 2010-11 CJAB Strategic Plan – June 10
- Changed status of MH and DA committees to “standing committees” – Jun 10
- Approved update CJAB bylaws – August 10
- Held third Strategic Planning Retreat- May 11
- Formation of the Ad Hoc Warrant Committee – Jun 11
- Formation of the Ad Hoc Children of Incarcerated Parents Committee – Jun 11
Coordinator:

- Coordinator hired July 08
- Participation in AOPC Technology Conference – May 08
- Participation in PCCD CJAB Conference – June 08
- Participation begun with Collaborating for Youth (CFY) – July 08
- Relationship begun with CJAB Coordinators from Franklin, Cumberland, York and Lebanon Counties – July 08
- Completion of PCCD Grant Management training – July 08
- Participation in JNET County Integration Conferences – Aug., Dec. 08
- HACC Online Ed. completed, Writing Effective Grant Proposals – Aug. 08
- Participation in Franklin County CJAB meeting – Aug. 08
- Participation begun with CFY Project and Grants Committee – Sept. 08
- Participation in Resource Mapping Meeting with Healthy Adams Co. – Sept. 08
- NCTC Grant Writing Training, Ft. Indiantown Gap, PA – Oct. 08
- Participation in Lebanon County CJAB meeting – Oct. 08
- Participation in PCCD CJAB Seminar – Dec. 08
- Participation/Organized CJAB Strategic Planning Retreat – Jan. 09
- JNET Contact Information List Updated – Jan. 09
- Participated in CCAP Grant Partnership Seminar – April 09
- Participated in Photo Shoot for Crisis brochures project – April 09
- Participated in Proclamation w/ CFY “Parents who Host” campaign – May 09
- Attended/Observed Cumberland County Drug Court – May 09
- Voted in as an official member of the CFY Board – May 09
- Attended Intergenerational Communications Training – September 09
- Attended initial Constable Committee meeting – September 09
- Began discussions with the Community Re-Entry Coalition – October 09
- Filed DCED Government Excellence Award Application – November 09
- Attended PCCD Stimulus/JAG Funding WebEx training- December 09
- Assisted in the filing of three ARRA grants – Dec. 09
- Assisted the Sheriff’s Department in filing the License to Carry grant – Jan. 10
- Participation in JNET County Integration Meeting – Mar 10
- Participation in ATP Communication Preference Training – Mar 10
- Participation/Organized CJAB Strategic Planning Retreat – Mar. 10
- Participation in ATP roundtable discussion with PA Chief Justice – Mar 10
- Began participation in Adams County Domestic Violence Task Force – May 10
- Received “Certificate of Appreciation” from CFY organization – May 10
- Attended Prison Society Criminal Justice Conference – June 10
- Attended EpiCenter Coalition Conference in State College – June 10
- Attended Annual Prevention Conference in State College – June 10
- Attended Shooting Range Committee meeting with Commissioners – August 10
- Attended PAS Training within County – Sept. 10
- Attended Domestic Violence Lecture (Mark Wynn) – Nov. 10
- Began work on Sentencing Guideline Training- Mar. 11
- Began work on Courtroom Security Training- Mar. 11
Participation in PCCD D&A Conference – Apr. 11

Projects:
- Concept Paper for CJAB Coordinator completed – Dec. 07
- Local CJ Records Management System Administrator list created – Feb. 08
- JNET annual report received with very positive scores- June 08
- Resource Mapping/Grant Directory Projects begun – Sept. 08
- Provided support to Court Assessment and Transformation Project – Sept. 08
- Provided support of the Court Mission and Vision Statement – Oct. 08
- Guidelines for LE responding to Person with Severe Mental Illness – Nov. 08
- Approval of ICM case worker at ACACC from York/Adams MHMR- Jan. 09
- Production of Adams County Mental Illness Crisis brochures/insert – Feb. 09
- Development/Approval of ’09-’11 CJAB Strategic Plan – April 09
- Hosted JNET Overview Training – May 09
- Hosted Mental Health Training for Law Enforcement – June 09
- Hosted Heroin Training for Local Professionals – June 09
- Began study on a Jail Diversion Program for the County – Aug.09
- Began work on a Constable Policy for the Court – Sept. 09
- Began work on Merger of Probation Services – June 10
- Began work on Mental Health Partnership project – June 10
- Began work on License to Carry Project – June 10
- Began involvement with CCAP Data Quality Project – July 10
- Participation in the DEA “Drug Take Back” initiative – Sept 10
- License to Carry Project Software Installation/Start-up – Dec 10
- Youthful Offenders Education Program Start-up- Jan 11
- Began work on the Digital Dashboard Project – Apr 11

Technology:
- Formation of Technology Committee Mission Statement – Dec. 07
- Adams County is first in State in regards to Finger Print compliance – Dec. 07
- Formation of JNET Advisory Committee – Sept. 08
- Court Credit Card payment project approved – Oct. 08
- SAVIN system (Victim notification) installed at ACACC – Nov. 08
- Increased Bandwidth between County buildings – Jan. 09
- JNET Jail ER II update – Feb. 09
- Creation of CJAB presence on County Website – April 09
- Established local JNET Policy Manual – Nov 09
- CPCMS Credit Card payment system implemented- Mar. 10
- Began involvement with CCAP Data Quality Project – July 10
- Updated CJAB presence on new County website – August 10
- Participation in PCCD Digital Dashboard Seminar, Harrisburg – September 10
- CCAP Data Quality Project Kick-off Meeting- March 11
- CJIEP Project started – May 11
Grants:
- Received $10,000 Juvenile Justice and Delinquency Prevention Grant – Dec. 07
- Received PCCD $1500 Technical Assistance Grant – Dec. 07
- Received $45,085 CJAB Coordinator Grant – March 08
- Received PCCD $1500 Technical Assistance Grant – Oct. 08
- Received $10,000 Juvenile Justice and Delinquency Prevention Grant – Dec 08
- Filed $50,000 grant application to Hoffman Trust Foundation – Jan. 09
- Filed $52,000 grant application to State Justice Institute – Jan. 09
- Filed $25,000 grant application to DCED (Community Revitalization) – Feb. 09
- Filed COPS Grant for 2 Deputy Sheriff Positions – April 09
- Filed Byrne Grant application for Juvenile Aftercare position – April 09
- Received $110,000 grant from DCED for ATP initiative – May. 09
- Received $30,057 grant from PCCD for year 2 of coordinator position – June 09
- Received $9,099.87 grant from Bullet Proof Vest Partnership – Aug 09
- Filed $1,500 Technical Assistance Grant with PCCD – Nov 09
- Filed Juvenile Justice and Delinquency Prevention Block Grant – Dec 09
- Filed $100,000 DCED Grant for ATP Year 2 Project – Dec 09
- Filed $195,000 Digital Dashboard Grant from PCCD – Dec 09
- Filed $276,000 Mental Health Partnership Grant from PCCD – Dec 09
- Received $1,500 Technical Assistance Grant from PCCD/PCS – Dec 09
- Filed $199,000 Merger of Probation Services Grant from PCCD- Dec 09
- Filed $12,981 License to Carry Grant from PCCD – Jan. 10
- Received $126,313 Merger of Probation Services Grant from PCCD- Mar 10
- Received $275,339 Mental Health Partnership Grant from PCCD- Mar 10
- Received $10,000 Juvenile Justice and Delinquency Prevention Grant – Mar 10
- Received $70,000 ATP II grant from DCED- Apr 10
- Received $9,981.00 LTC grant from PCCD – Apr 10
- Filed COPS Grant for Deputy Sheriff Position – June 10
- Received $15028.00 from PCCD for year 3 of coordinator position – June 10
- Filed Digital Dashboard Concept Paper with PCCD – July 10
- Digital Dashboard Concept Paper Accepted by PCCD – September 10
- Filed $88,000 Digital Dashboard Grant Application with PCCD – September 10
- Received $1,500 Technical Assistance Grant from PCCD/PCS – Nov 10
- Received $88,000 Digital Dashboard Grant from PCCD- March 11
- Filed $45,000 DCED Grant for ATP III project – March 11
- Received $150,000 DCED Grant for ATP III project – April 11

On-going Grant Total: $859,812.87 (46 months of CJAB)

Current Priority Planning
In May of 2011 at the annual CJAB Retreat, the Criminal Justice Advisory Board completed a needs assessment of current gaps in the Adams County criminal justice system to obtain priorities for new program and service development. The following four items were identified by the CJAB as priorities in the system that needed to be addressed:

1. **Drugs and Alcohol Recidivism** – drugs and alcohol issues continue to be one of the county’s biggest concerns in the criminal justice system and many departments are affected, such as the District Attorney’s Office, Public Defender’s Office, Probation, etc. Through the work of the Drug & Alcohol sub-committee, the CJAB will examine the issue of reducing recidivism by specifically targeting the areas of education, treatment and prevention.

2. **Crisis Intervention Team** – The CJAB has identified the need to establish a community partnership to work with mental health consumers and family members within Adams County. The goal is to set a standard of excellence for our officers with the respect to treatment of individuals with mental health illness in our communities. Through the development of a CIT, officers will be provided with the best quality training available, they will be part of a specialized team that can respond to a crisis at any time and they will work with the community to resolve each situation in a manner that shows concern for the citizen’s well-being. The Mental Health sub-committee will be tasked with the research of this issue and will examining the “Memphis Model” to determine the feasibility of a CIT in Adams County.

3. **Mental Health** – Dealing with a mental health situation appropriately is important to both protect the county from liability, and to protect county employees from a dangerous situation. Acting inappropriately may escalate violence, and puts the person with mental health problems in a situation where they could hurt themselves or others.
   a. Adams County agencies need both a policy in place, and training for all of those involved in the criminal justice system, including grant money for training.
   b. Other issues involved with mental health:
      - **Housing** – Courts are limited to act regarding housing, and there remain housing issues throughout Adams and York counties.
      - **Medication** – Issues include how the person gets the medication needed, whether or not they receive any kind of assistance, etc.
      - **Quality of mental health care** – cross training is needed between the mental health professionals and the people involved in the criminal justice system

4. **Warrant Issues** – this issue involves the need to identify the warrant definitions and processes being used throughout the county. An ad hoc Warrant Committee will be established to examine this issue and explore ways to streamline the warrant process in Adams County.
The CJAB sub-committees will continue their focused work on accomplishing CJAB priorities in the coming year. As indicated above in the Review of Board section, many of the priorities have developed into significant projects and accomplishments for the CJAB and its members. Since the original 2008 CJAB needs assessment, numerous other issues in the criminal justice system have come to the forefront. In May 2011 the CJAB conducted its third annual Strategic Planning Retreat at the Liberty Mountain Resort in Fairfield, PA. At this retreat the CJAB again reviewed its perceived needs and refined its priority list. In addition to the original four areas of concern the following additional issues were identified as future concerns of the CJAB:

- Domestic Violence
- Succession Planning
- Technology Improvements
- First Responders Issue

In addition to these items identified as priorities, the Adams County Court of Common Pleas Assessment and Transformation Project (ATP) has been identified by both local and state entities as being a top priority in the past few years. The ATP is at its core an organizational transformation project, designed to help the Court become the higher performing entity that will be required in tomorrow’s very challenging environment. This has been a complex initiative that required openness to new ideas and approaches to conducting the business of the court, the reshaping of some long held practices and attitudes, and the bringing together of many individuals with differing and sometimes competing interests who may have been unaccustomed to working with a wider point of view. Adams County Court of Common Pleas has many centers of excellence and outstanding achievements. Nonetheless, like other courts, it has “silos” constructed over many years that are common to most court/county environments.

These silos need to come down to allow more systemic thinking and cross-functional collaboration. Divergent groups need to be brought to the same page, consistent with the court’s mission and responsive to its internal and external stakeholders. This is a brick-by-brick process in which the participation in the tasks of the project (as described below) in and of themselves creates buy-in and lays a firm foundation for organizational change. With the court’s leadership, Adams County’s Criminal Justice Advisory Board and other appropriate county entities will provide additional involvement and support for the ATP.

The Adams County Court of Common Pleas has contracted with The Davison Group, Inc., Mechanicsburg, PA, to complete all phases of the ATP. The Davison Group is a Pennsylvania based consulting firm that specializes in organizational transformation and has extensive experience working with Pennsylvania counties, courts, and Criminal Justice Advisory Boards. The Davison Group began this project in the first quarter of 2009 with a targeted completion date of mid-2010, which it met.

Because of the success of the original ATP initiative, two additional departments within the county agreed to participate in the ATP II initiative that began in mid-2010. Those two departments include the Sheriff and Children and Youth Services. In early 2011 the Courts and
County initiated the ATP III project, which includes business process reviews of the Public Defenders and District Attorney’s Offices.

**Strategic and Management Plan Details**

The Criminal Justice Advisory Board of Adams County has completed forty-six very successful months and has laid a foundation that holds a promising future. Complicated challenges, however, are inevitable in the criminal justice system, and the need for collaboration and strategic planning is becoming more and more important.

**Challenges for the Board**

The Adams County Criminal Justice System has made some significant improvements. However, having one new program here or there throughout the system still does not solve all the problems that exist in the justice system. The future must include planning that crosses all part of the criminal justice and court systems, in order to adequately address all of the problems that exist or will exist in the future.

Maximizing our County resources will be the key to success. It will require comprehensive planning via the CJAB sub-committees and the Board to examine the whole criminal justice picture in the County, rather than looking at departments and agencies individually. The CJAB is the only entity in Adams County capable of completing this task. Members of the Board and staff should commit to continuing the previous success of priority identification and sub-committee workgroups that identify and tackle key issues and provide the framework for which the board can address top priorities. This working document and its subsequent planning should guide the Board, the Courts and the justice system for the next several years.

Besides continued planning, the CJAB needs to move diligently on the initiatives already started, such as the drug and alcohol committee objectives, the CIT project and Assessment and Transformation Project.

Addressing inter-agency communication and collaboration, a continuous process for the Criminal Justice Advisory Board and its members, holds considerable promise to enhance the ability of the Board to function and plan well. Efforts to enhance inter-agency communication should integrate various state initiatives (i.e. JNET, cNET, GIS, Homeland Security, etc.) and national initiatives (i.e. Bulletproof Vest Partnership, NRA Foundation, etc).

Another important challenge for the Board is the issue of criminal justice program funding. Efforts to sustain funding for initial programs, continuing programs and services, and future programs and services should be an on-going discussion at the Board and committee levels. The CJAB and its staff should work collaboratively to find and enhance sources of revenue for criminal justice programs and services in the County.

**Objectives through 2012**
Through 2012, the Adams County Criminal Justice Advisory Board establishes the following objectives towards meeting its goal, mission statement and priorities:

1. Conduct board meetings on a bi-monthly basis to openly discuss priority issues and planning.

2. Fully implement the function of the following committees whose purpose will be to address system gaps:
   a. Policy Committee
   b. Grants Committee
   c. Technology Committee
   d. Mental Health Committee
   e. Drug & Alcohol Committee
   f. JNET Advisory Committee
   g. Children of Incarcerated Parents Committee
   h. Warrant Committee
   i. Court Efficiency Committee

3. Continue to identify problems and issues through yearly needs assessments and through sub-committee work, and proactively address those matters through strategic planning and coordination.

4. Continue the management of criminal justice resources and provision of services and programs through the Criminal Justice Advisory Board Office.

5. Review current and future CJAB Programming and policies through grant reporting and evaluation.

6. Provide assistance and support to the Court of Common Pleas with the execution of the Assessment and Transformation Project.

**CJAB Scheduled Meetings**

Board meetings will be held bi-monthly on the second Thursday of the month beginning in February. The Board may hold additional meetings if issues or continuity is needed. The Executive Committee will meet to discuss CJAB matters as needed. Dates for scheduled CJAB meetings are listed in “APPENDIX C (see page 15; APPENDIX C).
APPENDIX
**APPENDIX A: CJAB Voting Members**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/ Position</th>
<th>Membership Since</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judge Michael George, Chair</td>
<td>Judge</td>
<td>2007</td>
</tr>
<tr>
<td>Lisa Moreno, Vice-Chair</td>
<td>Commissioner</td>
<td>2007</td>
</tr>
<tr>
<td>Daniel Bowman</td>
<td>District Justice</td>
<td>2007</td>
</tr>
<tr>
<td>Neil Burkholder</td>
<td>Director of Probation Services</td>
<td>2010</td>
</tr>
<tr>
<td>Brian Clark</td>
<td>Warden</td>
<td>2007</td>
</tr>
<tr>
<td>Kristen Rice</td>
<td>Public Defender</td>
<td>2011</td>
</tr>
<tr>
<td>Jennifer Weaver</td>
<td>Director, Gettysburg Campus of HACC</td>
<td>2009</td>
</tr>
<tr>
<td>John Eline</td>
<td>Director of 911/EMS</td>
<td>2007</td>
</tr>
<tr>
<td>Jonathan Mays</td>
<td>Station Commander, PSP</td>
<td>2010</td>
</tr>
<tr>
<td>Cindy Keeney</td>
<td>Director of Victim Witness</td>
<td>2011</td>
</tr>
<tr>
<td>Don Fennimore</td>
<td>Court Administrator</td>
<td>2011</td>
</tr>
<tr>
<td>Kelly Lawver</td>
<td>Clerk of Court</td>
<td>2010</td>
</tr>
<tr>
<td>Tammy Barbour</td>
<td>Children and Youth Services</td>
<td>2011</td>
</tr>
<tr>
<td>James Muller</td>
<td>Sheriff</td>
<td>2007</td>
</tr>
<tr>
<td>John Perry</td>
<td>President of Adams Co. Chief of Police Assoc.</td>
<td>2007</td>
</tr>
<tr>
<td>Dave Sprankle</td>
<td>Director of MIS</td>
<td>2007</td>
</tr>
<tr>
<td>Shawn Wagner</td>
<td>District Attorney</td>
<td>2007</td>
</tr>
</tbody>
</table>
### APPENDIX B: CJAB Associate Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/ Position</th>
<th>Membership Since</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judge John Kuhn</td>
<td>President Judge</td>
<td>2007</td>
</tr>
<tr>
<td>Judge Robert Bigham</td>
<td>Judge</td>
<td>2007</td>
</tr>
<tr>
<td>Judge Thomas Campbell</td>
<td>Judge</td>
<td>2010</td>
</tr>
<tr>
<td>George Weikert</td>
<td>Commissioner</td>
<td>2008</td>
</tr>
<tr>
<td>Glenn Snyder</td>
<td>Commissioner</td>
<td>2007</td>
</tr>
<tr>
<td>Jill Clark</td>
<td>Director of Re-Entry Center</td>
<td>2008</td>
</tr>
<tr>
<td>Sharron Michels</td>
<td>Director of Youth &amp; Community Development</td>
<td>2007</td>
</tr>
<tr>
<td>Jay Ondrizek</td>
<td>CJAB Coordinator</td>
<td>2008</td>
</tr>
<tr>
<td>Donna Powers</td>
<td>911/EMS</td>
<td>2010</td>
</tr>
<tr>
<td>Daniel Bell-Jacobs</td>
<td>Law Clerk to Judge Bigham</td>
<td>2010</td>
</tr>
<tr>
<td>Megan Durr</td>
<td>Law Clerk to Judge Campbell</td>
<td>2010</td>
</tr>
<tr>
<td>Bill Gold</td>
<td>Director of Domestic Relations</td>
<td>2008</td>
</tr>
<tr>
<td>Kathy Gaskin</td>
<td>Healthy Adams County</td>
<td>2008</td>
</tr>
<tr>
<td>Adam Zei</td>
<td>Law Clerk to Judge Kuhn</td>
<td>2009</td>
</tr>
<tr>
<td>Beverly Boyd</td>
<td>Prothonotary</td>
<td>2009</td>
</tr>
<tr>
<td>Donald Overmoyer</td>
<td>Probation Services</td>
<td>2010</td>
</tr>
<tr>
<td>Michael Baltzley</td>
<td>Director of Security</td>
<td>2011</td>
</tr>
<tr>
<td>Karri Hull</td>
<td>PCCD CJAB Representative</td>
<td>2010</td>
</tr>
<tr>
<td>Albert Penksa</td>
<td>County Manager</td>
<td>2011</td>
</tr>
<tr>
<td>Carly Sterner</td>
<td>Probation Services</td>
<td>2011</td>
</tr>
<tr>
<td>Kevin Miller</td>
<td>Sheriff Department</td>
<td>2011</td>
</tr>
</tbody>
</table>

### APPENDIX C: CJAB Meeting Schedule
• Thursday August 11, 2011
• Thursday October 13, 2011
• Thursday December 8, 2011
• Thursday February 9, 2012
• Thursday April 12, 2012
• Thursday June 14, 2012
• Thursday August 9th, 2012
• Thursday October 11th, 2012
• Thursday December 13th, 2012
• Thursday February 14th, 2013
• Thursday April 11th, 2013
• Thursday June 13th, 2013

• All meetings are at noon in the CYS Conference Room unless otherwise directed during the year.

APPENDIX D:
Adams County
Criminal Justice Advisory Board

Executive Committee

Judge Michael George, Chair
Commissioner Lisa Moreno, Vice-Chair
Dave Sprankle, Technology Committee Chair
Daniel Bowman, Policy Committee Chair
Donald Fennimore, Mental Health Committee Chair
{TBA}, Drug and Alcohol Committee Chair

Standing Committees
Grant Management Committee:
Lisa Moreno – Chair
James Muller
Shawn Wagner
Melissa Devlin
Jay Ondrizek

Information Technology Committee:
Dave Sprankle - Chair
John Eline
Brian Clark
Donald Overmoyer
Kelly Lawver
Jill Clark
Jay Ondrizek

Policy Committee:
Daniel Bowman - Chair
Judge George
Jay Ondrizek

Mental Health Committee:
Donald Fennimore - Chair
Judge George
Jay Ondrizek
Susan Abele
Steve Warren
Kristin Rice
Kathy Gaskin
Chief John Perry
Jennifer Richard
Michelle Hovis
Jayne Wildasin
Brian Sinnett
Jill Clark
Chief Robert Then
Chief Michael Woods
Sergeant Jonathan Mays
Cindy Keeney

Drug & Alcohol Committee:
Carly Sterner - Chair
Shawn McNichol
Amy Lowery
Terrance Williams
Brian Sinnett
Kristen Rice
Trooper James O’shea
Kathy Gaskin
Emily Knowles-Kellett
Judge Campbell
Becky Coe

Ad Hoc Committees:
**Court Efficiency Committee:**

Judge George – Chair  
Don Overmoyer  
Sheriff Muller  
Jay Ondrizek  
Kelly Lawver  
Shawn Wagner

**JNET Advisory Committee:**

Jay Ondrizek – Chair  
Carole Byers  
Rick Hileman  
Don Overmoyer  
Jim Rodgers  
Jim Shenk  
Geoffrey Willet  
Kevin Miller  
Kelly Lawver  
Nikki Lyons  
Tim Shinham

**Warrant Committee:**

Kevin Miller- Chair  
Bill Gold  
Dave Sprankle  
Donna Powers  
Shawn Wagner  
Kelly Lawver  
Geoffrey Willett  
Dan Bowman

**Children of Inc. Parents Committee:**

Brian Clark- Chair  
Tammy Barbour  
Judge Kuhn  
Kim Smith  
Jay Ondrizek